STAR GLOBAL COLLEGE OF WORKFORCE DEVELOPMENT

Operations Manager

Simple Course Syllabus | October 1-29, 2026

Format: Four weeks, online and self-paced
Access: Weekly coursework and instructor notes in your course dashboard

Course Overview

Build practical skills to plan work, manage resources, improve processes, and lead teams. Apply course concepts to workplace situations and prepare for the final course examination.

Learning Goals

By the end of the course, you should be able to:
• Explain core operations management responsibilities.
• Compare workload, capacity, and available resources.
• Identify process bottlenecks and waste.
• Use performance measures and problem-solving tools to guide improvements.

Weekly Plan

Week	Focus
1	Operations foundations and planning
2	Process improvement, bottlenecks, and waste
3	Applying operations concepts and reviewing performance
4	Course review and final examination

Student Expectations

Review instructor notes each week, complete the assigned coursework, and set aside regular study time. Bookmark your dashboard and check it for updates. Optional discussions offer a chance to share experiences and connect with classmates on LinkedIn.

Assessment and Completion

Week 4 is reserved for review and the final examination. Follow the assessment instructions, passing requirements, and deadlines posted in the course platform.

Student Navigation Portal

Open Your Student Navigation Portal
Bookmark this portal to access all weeks of coursework and instructor updates.